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SAPC 13423
Copy 3 of 5

27 February 1957

MEMORANDUM FOR: Chief, Finance Division
ATTENTION : Monetary Branch
SUBJECT : Disbursement by Treasury Check

1. It is kindly requested that a U. S. Treasury Check be drawn in favor of the company listed hereunder in the amount stated, which will be applicable to the contract or agreement shown. The contract number and invoice identification must ~~XXXXXXXXXXXXXXX~~ not appear on the check.

- a. Check drawn in favor of REYNOLDS ELECTRICAL ENGINEERING CO., INC.
- b. Amount \$ 642.72
- c. Contract No. NA
- d. Invoice No. ERS-7799-W
- e. Check to be dated 2 March 1957

2. Pertinent documentation in connection with this classified transaction which has not been included in comptrollers Instruction No. 32 (Notice 20-56), after approval by the DCI 15 December 1956, is on file in the Office of the Project Comptroller.

3. The payment requested is based on progress made by the contractor to date and should be processed against General Ledger Account No. 138, titled "Disbursements of Appropriated Funds Chargeable to Confidential Funds Allotments - Awaiting DCI Certification." The Allotment Symbol applicable to this request is 6-1004-50-008 (07.9) and the amount is chargeable to General Ledger Account No. 600.1

4. The check should be dated as stated in paragraph 1 and mailed in the attached self-addressed envelope. If no envelope is attached, the undersigned should be contacted on extension 2158 when payment is ready for disposition.

DISTRIBUTION:

Original & 1 - Addressee
3 - FS-99 (Finance)
4 - REECO (Finance)
5 - Chrono

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27 February 1957

DOCUMENT NO. _____
NO CHANGE IN CLASS. ☒
☐ DECLASSIFIED
CLASS. CHANGED TO: TS S O 2012
NEXT REVIEW DATE: _____
AUTH: HR 70-2
DATE: 27/1/82 REVIEWER: 064548

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Authorized Certifying Officer
Project Comptroller
27 February 1957

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